

**AMENIA FREE LIBRARY**

3309 RT 343, P.O. Box 27

Amenia, NY 12501

845-373-8273

[www.amenialibrary.org](http://www.amenialibrary.org)



**Volunteer Information**

- A volunteer shall be considered any individual who is 14 years or older, who assists with tasks at the Library without remuneration (wages, benefits, or compensation, including travel expenses of any kind).
- A student volunteer shall be considered as any middle school, high school or college student who performs volunteer work, without remuneration. This volunteer work is part of an authorized school program to earn academic credit or fulfill a graduation requirement.
- Volunteers will complete a volunteer application form. The use of volunteers is dependent upon the library’s needs and work availability.
- Volunteers are recognized by the public as representatives of the library and shall be guided by the same work and behavior codes as employees.

**Instructions:**

1. Volunteers will set up a volunteering schedule with Erika Palombo, Library Director at [director3309@outlook.com](mailto:director3309@outlook.com).
2. Volunteers will have a binder that they will sign in / sign out during each volunteer shift that will be kept near the circulation desk. The Library Director will review logged hours and approve logged hours at the end of the scheduled volunteer term.
3. For any questions, please contact Erika Palombo at [director3309@outlook.com](mailto:director3309@outlook.com)

**Parent/Guardian Information**

Parent or Guardian Name \_\_\_\_\_

Relationship \_\_\_\_\_ Home Phone ( ) \_\_\_\_\_

Cell Phone ( ) \_\_\_\_\_

Parent or Guardian Email \_\_\_\_\_ @ \_\_\_\_\_

**For Parent/Guardian:** I am aware my child is applying to volunteer at the Amenia Free Library.

**Student & Parent / Guardian:** I understand and accept above terms required for volunteering.

**Parent/Guardian Signature:** \_\_\_\_\_

**Applicant Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_